

**MINUTES OF THE
IMPROVEMENT & SERVICE COMMITTEE
Wednesday, November 29, 2017
ROOM 207, CITY HALL
4:30 p.m.**

MEMBERS: Committee Chairman Andy Nicholson, David Nennig, John Vander Leest

MEMBERS EXCUSED: Committee Vice-Chairman Chris Wery

OTHERS PRESENT: Kristin Romanowicz, Ald. Dorff, Ald. Steuer, Patrick Enderlin, Shane Gustafson, Trudy Jacobson, Noah Key, Arthur Ladish, Jason Mroz, , Paul Neja, Ted Pappas, and Nathan Svacina

1. Approval of the minutes from the regular meeting on October 25, 2017.

A motion was made by Ald. Nennig and seconded by Ald. Vander Leest to approve the minutes from the regular meeting on October 25, 2017. Motion carried.

2. Approval of the agenda.

A motion was made by Ald. Vander Leest and seconded by Ald. Nennig to approve the agenda. Motion carried.

3. Consideration with possible action on the request by Paul Neja for additional overnight parking exemptions at 1064 Roscoe Street (held over from the October 25, 2017 Improvement and Service Committee meeting).

Mr. Neja was not able to attend the last meeting on October 25, 2017, and he had requested the item to be held until tonight.

Director Grenier stated that residents are allowed six (6) overnight parking exemptions per calendar year. Additional exemptions may be granted by the Committee.

The floor was opened, and Mr. Neja explained his situation. He has two (2) teenage daughters that play high school basketball. It is a common occurrence for friends to stay over in place of driving home at night. The parcel has limited onsite parking. The overnight parking is normally needed on the weekends. Mr. Neja explained that they would always call in and notify the City when they would be parking overnight. He is asking for twelve (12) additional exemptions for 2018 and three (3) additional exemptions for 2017. The floor was closed.

Ald. Steuer asked if having three cars parked overnight would qualify as three events or one.

Director Grenier stated that three cars for one night would be one exemption.

Ald. Nennig asked what the normal number of additional exemptions granted was.

Director Grenier stated that the Committee has granted up to ten (10) additional exemptions per year. The overnight parking exemptions are per calendar year. The department will send a summary of total exemptions to the resident.

A motion was made by Ald. Nennig and seconded by Ald. Vander Leest to approve the request by Paul Neja for three (3) additional overnight parking exemptions for the remainder of 2017 and ten (10) additional overnight parking exemptions for 2018 at 1064 Roscoe Street. Motion carried.

4. Consideration with possible action on request by Patrick Enderlin to rescind the special collection charge of \$70 at 430 S. Jefferson Street.

Director Grenier presented the history of the special charge of \$70 at 430 S. Jefferson. There was one prior violation in 2017.

The floor was opened, and Mr. Enderlin explained that they had paid the fee for the previous violation. He had personally placed the garbage cans to the street on the 14th, and the couch was at the curb at that time. He feels the couch was at the curb at the correct time. The floor was closed.

A motion was made by Ald. Nennig and seconded by Ald. Vander Leest to approve the request by Patrick Enderlin to rescind the special collection charge of \$70 at 430 S. Jefferson Street. Motion carried.

5. Consideration with possible action on request by Ald. Moore to review our dike inspection policy on a 2018 inspection.

Ald. Moore stated that spot checks should be done on the dike. The water level of the bay is up, and there are issues with certain areas of the dike that may need maintenance. Members of the local neighborhood associations are here tonight to speak on the issue.

The floor was opened for discussion. Mr. Ted Pappas, 2219 Wisconsin Avenue, stated the dike was constructed in 1974 or 1975. The dike broke during a 1980 storm, and there was major flooding in the area. The Army Corps of Engineers gave the dike over to the City which included maintenance responsibilities. The ice has caused several areas of the dike to move. Local residents have planted trees in the parkways near the dike blocking access. Road access to the dike has not been maintained.

Trudy Jacobson, 2549 East Shore Drive, stated that as President of the Neighborhood Association, she gets up to five calls a year regarding the dike. She has lived in her current home 41 years. The Neighborhood Association gives new residents to the area a packet of educational information that indicates what can and cannot be done to the dike and also indicates what is City property. The floor was closed for discussion.

Director Grenier asked Ald. Moore if he wants to direct staff to perform a complete inspection of the dike, prepare a list of maintenance items to be completed, implement repairs in 2018, and plan for regular scheduled inspection/maintenance activities in future years.

Ald. Moore stated he agreed with the Director's assessment.

A motion was made by Ald. Nennig and seconded by Ald. Vander Leest to direct staff to perform a complete inspection of the dike, prepare a list of maintenance items to be completed, implement repairs in 2018, and plan for regular scheduled inspection/maintenance activities in future years. Motion carried.

6. Consideration with possible action on request by Ald. Wery to consider a \$15 Wheel Tax with the following conditions:
 - Only residential assessments eliminated
 - Intent is to double the amount of road repair/replacement that the City currently plans
 - Segregated fund

Ald. Nicholson stated that Ald. Wery could not make the meeting tonight and asked for the item to be held.

Ald. Scannell suggested raising the amount up to \$20 per vehicle per year.

Ald. Dorff stated she is receiving many emails in favor of the wheel tax. The residents in her district are generally in favor of the wheel tax, and she also agrees with raising the amount up to \$20 per vehicle per year.

Ald. Moore stated that the \$15 per vehicle per year would not provide sufficient funding to double the amount of roadwork per year.

Director Grenier stated that Ald. Wery did not reach out to him to discuss the issue. Engineering staff additions would be required to double the amount of work performed each year.

Ald. De Wane stated that Ald. Wery needed to be present to provide answers for the questions regarding this issue. This item should not go back to the Council floor until all questions have been answered.

Ald. Nennig stated that this is a complex issue, and there are many unanswered questions. He stated that if the wheel tax is adopted there will be a 90-day waiting period on the State's end before it is implemented. The \$15 per vehicle per year fee would not be enough funding to double the work output.

Director Grenier stated that the segregated fund has always been part of the wheel tax package. The segregated fund is required for tracking purposes. As a reminder, the installation of sanitary and storm sewer and water main are only assessed for the initial installation. If the Alders have any additional questions, please email the specific questions to the Director so they can be answered.

A motion was made by Ald. Nennig and seconded by Ald. Vander Leest to place on hold until the next Improvement & Service Committee meeting the request by Ald. Wery to consider a \$15 Wheel Tax with the following conditions:

- Only residential assessments eliminated
- Intent is to double the amount of road repair/replacement that the City currently plans
- Segregated fund

Motion carried.

7. Consideration with possible action on request by Ald. Zima that the City consider providing an opening on the east and west sides of the West Mason Street Bridge to allow the possibility of a turnaround for traffic when the bridge is up for an extended period of time similar to the openings on the Main Street (Nitschke) Bridge (held over from the October 11, 2017 Improvement and Service Committee meeting).

Ald. Scannell asked if the bridge is constructed with separate structures for east and west bound lanes.

The Director stated that the bridge is one structure. He will share an email received from WisDOT regarding this issue with all twelve (12) Alders.

A motion was made by Ald. Nennig and seconded by Ald. Vander Leest to place on hold until the next Improvement & Service Committee meeting the request by Ald. Zima to consider providing an opening on the east and west sides of the West Mason Street Bridge to allow the possibility of a turnaround for traffic when the bridge is up for an extended period of time similar to the openings on the Main Street (Nitschke) Bridge. Motion carried.

8. Consideration with possible action on request by Tycore Built LLC to enter into a Developer's Agreement for the construction of public infrastructure to support Pine Acres Estates Subdivision using Option 1.

The new subdivision is south of Hazelwood Lane, north of Parkwood Drive, and east of Candle Way. The subdivision includes an extension of Lafayette Drive to the east with two road sections extending south to Crestwood Springs Drive. There are approximately 27 lots depending upon final lot configuration. The Developer is proposing to use Option 3, which means they will design and construct the infrastructure according to City standards and then dedicate the infrastructure over to the City once it is completed to the satisfaction of the Director. DPW recommends allowing the developer to enter into a Developer's Agreement with the City and have the Mayor and City Clerk execute the Agreement contingent upon the Developer receiving all required City approvals.

A motion was made by Ald. Nennig and seconded by Ald. Vander Leest to approve the request by Tycore Built LLC to enter into a Developer's Agreement for the construction of public infrastructure to support Pine Acres Estates Subdivision using Option 3 and authorize the Mayor and Clerk to execute the Agreement. Motion carried.

9. Consideration with possible action on request by Apple Tree, LLC to dedicate to the City of Green Bay the infrastructure improvements in Preserve 3 Subdivision.

Apple Tree, LLC has been building out what was known as the Baird Creek Preserve. DPW staff has reviewed the improvements, and there are some outstanding punch list type items that are not completed to the satisfaction of the City.

The floor was opened for discussion. Jason Mroz, 1559 Hedgeview Drive, Neenah, offered the Developer's viewpoint. They have worked with the City to keep the project on track. Apple Tree, LLC has pushed the contractors involved to get the work done. This development has been a painful project for Apple Tree, LLC, and they have customers waiting for their homes to be completed. Apple Tree, LLC is willing to make any corrections required once the weather allows in spring. Having the improvements conditionally accepted will allow Apple Tree to start home construction. Mr. Mroz asked the Committee to accept the dedication to keep the project moving forward.

Director Grenier stated that the progress will be monitored, and if something arises that would prevent dedication, he will notify the Committee.

A motion was made by Ald. Vander Leest and seconded by Ald. Nennig to conditionally approve the request by Apple Tree, LLC to dedicate to the City of Green Bay the infrastructure improvements in Preserve 3 Subdivision. Motion carried.

10. Consideration with possible action on the review and award of the contract SEWERS 7-17.

Sewers 7-17 contract is for the Mather Street Storm Lift Station that will be located on the northeast corner of the intersection of Mather and Gray Streets. The lift station will pump the water from the new storm sewer up into the existing storm sewer on Gray Street. There were five bids on the project. Bidding was very competitive. DPW recommends awarding the contract to the responsive, responsible low bidder, Advance Construction, in the amount of \$267,959.04.

A motion was made by Ald. Nennig and seconded by Ald. Vander Leest to approve to award the contract SEWERS 7-17 to the low responsive bidder, Advance Construction, in the amount of \$267,959.04. Motion carried.

11. Consideration with possible action on approval of the following plat of right-of way: North Webster Avenue from University Avenue to Radisson Street – Project I.D. 4987-02-64 (REVISED).

The previously-approved plat is being amended with the addition of approximately 45 more parcels. The affected parcels on the west side of the road are now included. These parcels mainly consist of small areas of land required for installing pedestrian ramps and similar types of installations. DPW recommends approval of the plat of right-of-way.

A motion was made by Ald. Nennig and seconded by Ald. Vander Leest to approve the plat of right-of-way at North Webster Avenue from University Avenue to Radisson Street – Project I.D. 4987-02-64 (REVISED). Motion carried.

12. Consideration with possible action on application for an Underground Sprinkler System License by Wolfraths Landscaping, LLC.

Wolfraths Landscaping, LLC has held an Underground Sprinkler System License in the past. DPW recommends approving the application by Wolfraths Landscaping, LLC for an Underground Sprinkler System License.

A motion was made by Ald. Vander Leest and seconded by Ald. Nennig to approve the application for an Underground Sprinkler System License by Wolfraths Landscaping, LLC. Motion carried.

13. Consideration with possible action on the sidewalk ordered at 514 Fourteenth Avenue.

Director Grenier explained that no complaints, inspections, or repairs were performed at 514 Fourteenth Avenue. The address was a scrivener's error during the preparation of the sidewalk order approved by Council in May 2017. The sidewalk that required the repairs was actually at 518 Fourteenth Avenue and should have been for five feet of sidewalk that was damaged by a street terrace tree, which then receives a five-foot credit by the City resulting in zero cost to the

homeowner. The sidewalk at 518 Fourteenth Avenue was repaired by the contractor and billed to the City.

A motion was made by Ald. Nennig and seconded by Ald. Vander Leest to receive and place on file the sidewalk order at 514 Fourteenth Avenue as a scrivener's error. Motion carried.

14. Director's Report on recent activities of the Public Works Department.

The Director stated that Operations is busy converting the fleet over to snow removal configurations. The forecast for the next two weeks indicates there is a change in weather patterns that may produce snow.

DPW is removing leaves with equipment that has not been converted to winter configuration. Eight (8) rounds of leaf collection have been completed to date.

A motion was made by Ald. Nennig and seconded by Ald. Vander Leest to receive and place on file the verbal Director's Report on the recent activities of the Public Works Department. Motion carried.

A motion was made by Ald. Nennig and seconded by Ald. Vander Leest to adjourn the meeting. Motion carried.

Meeting adjourned at 5:34 p.m.